

RISK ASSESSMENT						
CLUB: Wellington AFC		LEAGUE: Toolstation Western League, Devon & Exeter league, Taunton and District Saturday League, Taunton Youth League				
COVID-19 OFFICER: Michael Hall						
What are the hazards	Who might be harmed	Controls required	Additional Controls	Action by who?	Action by when?	Date complete
Spread of Covid 19 at training or matches due to lack of awareness	Players Coaches Parents Volunteers	<b>Code of Behaviour</b>				
		<ul style="list-style-type: none"> <li>To be issued to all players, coaches, managers and parents (Youth teams only)</li> </ul>	Covid-19 officer to explain Club's expectation to coaches and managers who will then disseminate to players. Maintain record	MH, JS, CW	Aug 20	
		<b>Parental Consent (Youth teams only)</b>				
		<ul style="list-style-type: none"> <li>Must be received in writing in line with FA guidance before participation</li> </ul>	Ensure compliance via ongoing observation	MH, JS, CW	Ongoing	
		<b>Self-Assessment and Test &amp; Trace</b>				
		<ul style="list-style-type: none"> <li>All participants to undergo self-assessment for any Covid-19 symptoms before leaving home for training</li> <li>Coach leading each session to confirm and record that each participant has undertaken the self-assessment</li> <li>Details of all participants to be recorded by session leader and retained for 21 days to comply with NHS Test and Trace requirements</li> </ul>	Maintain record. Check sample of team sheets against record of Consent	CW	Aug 20	
	Ensure all participants are familiar with self-assessment procedure and what action to take if symptoms are noted before or during training	MH, JS, CW	Aug 20			
	Check to ensure records are being made and retained as required	MH	Ongoing			
	Sample visit to sessions to ensure that procedures are being followed	MH	Ongoing			

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Spread of Covid 19 at training or matches due to lack of social distancing	Players	<ul style="list-style-type: none"> <li>Communicate FA Guidance on travel to training and matches to all participants and parents (youth teams)</li> <li>Before and after the session/match, and in any breaks, all participants should practise social distancing, in line with Government guidelines on two metres or 'one metre plus'.</li> <li>Technical area capacity to be extended to allow substitutes, coaches and physios to maintain distance of 2 metres or "1 metre plus"</li> <li>Sessions to be limited to groups of 30</li> <li>No huddles</li> <li>Social distancing to be observed during warm-up and cool down</li> <li>Changing rooms will remain closed for training other than for use of toilets</li> <li>Numbers allowed in toilets to be restricted to allow social distancing to be maintained</li> <li>Participants to arrive at training in kit and shower at home</li> </ul>	Maintain record of distribution	MH	Aug 20		
	Coaches		Managers/coaches to maintain a record of those travelling together	Coaches	Ongoing		
	Parents		Encourage the wearing of face masks before the session/match and as soon as practical after the session/match	Coaches	Ongoing		
	Volunteers		Ensure compliance by ongoing observation	MH	Ongoing		
	Spectators		Display signage to this effect. Observation by Covid-19 officer and by review of attendance records for Test and Trace	MH	Ongoing		
			Signage to be displayed confirming maximum capacity. Markings on floor around facilities to maintain distancing whilst queuing	MH	Aug 20		
			Signage to be clearly displayed on all changing facilities confirming	MH	Aug 20		

		<ul style="list-style-type: none"> <li>Where changing rooms are to be used on match days capacity will be restricted to allow 2 metre social distancing to be maintained. Windows and doors will remain open to allow maximum ventilation</li> <li>Showering is discouraged but where this is necessary the number of showers in use will be restricted to comply with government guidance for indoor facilities</li> <li>Supporters, parents, and other spectators should remain socially distanced whilst attending events. Spectator groups must be restricted to discrete six-person gathering limits and spread out, in line with wider Government guidance, ensuring space for officials, coaches and substitutes. <b>Separate guidance will be provided for paying spectators at first team games.</b></li> <li>Entry to the clubhouse will be in line with the latest government guidance for bars and restaurants, which includes any food or drink facilities in a clubhouse.</li> </ul>	<p>permitted usage and maximum capacity</p> <p>Signage explaining guidance to be clearly displayed in shower area</p> <p>Signage to be displayed at all venues confirming requirements for spectators</p> <p>Signage confirming entry and exit points, capacity, queuing arrangements etc to be clearly displayed.</p>	<p>MH</p> <p>Coaches</p> <p>Clubhouse Manager</p>	<p>Aug 20</p> <p>Ongoing</p> <p>Sep 20</p>	
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Spread of Covid 19 at training or matches due to lack of hygiene	Players	<ul style="list-style-type: none"> <li>All participants to sanitise hands prior to commencement of session/match, during breaks in session/match and as soon as possible at the end of the session/match</li> <li>Sanitiser stations to be clearly sign posted with information on how to sanitise hands properly</li> <li>Provide adequate water, soap and drying facilities in all toilets</li> <li>Provide information on how to wash hands properly and display posters</li> <li>The sharing of equipment (balls, bibs, cones, goalposts etc) must be avoided where possible. Bibs must not be shared under any circumstances and should be washed after every session</li> <li>Where equipment is shared, it must be cleaned before use by another person.</li> <li>Equipment must be regularly wiped down with appropriate cleaning equipment and thoroughly cleaned after every session.</li> <li>Balls to be changed and/or disinfected at regular intervals during the session/match.</li> </ul>	Provide information on how to sanitise hands properly and display posters	MH	Aug 20	
	Coaches		Ensure that sanitiser is replenished as required. Keep record.	MH	Ongoing	
	Parents		Facilities to be checked and cleaned regularly with supplies of soap/sanitiser replenished as required. Maintain record	Coaches	Ongoing	
	Volunteers		Each team to have their own supply of balls, bibs, cones etc	MH	Aug 20	
	Spectators		Cleaning equipment provided by Club	MH	Aug 20	
			Covid-19 officer to communicate equipment controls to all coaches and managers and ensure regular visits to sessions are undertaken to confirm they are being followed	MH	Ongoing	
			Record to be maintained showing date equipment cleaned and initial of person responsible.	Coaches	Ongoing	

		<ul style="list-style-type: none"> <li>• Club volunteers or players should use face masks and gloves during this process.</li> <li>• Individuals should take their own kit home to wash it themselves.</li> <li>• Where kit has to be shared or kept together each person handling it must wash or sanitise their hands immediately after and appropriate cleaning arrangements for the kit must be made in line with government guidance on cleaning in non-healthcare settings</li> <li>• Water bottles or other refreshment containers should in no circumstances be shared. Participants to bring their own drinks or refreshments, in a named container.</li> <li>• No spitting</li> <li>• Avoid shouting in face to face situations</li> </ul>	<p>Person handling kit to wear mask and gloves</p> <p>Maintain record of cleaning</p> <p>Observation with reinforcement where necessary</p> <p>Observation with reinforcement where necessary</p>	<p>Coaches</p> <p>Coaches</p> <p>MH</p> <p>MH</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	
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Spread of Covid 19 at training or matches during treatment of injuries	Players	<ul style="list-style-type: none"><li>FA First Aid Guidance document to be distributed to all team physios, coaches and parents (youth teams)</li></ul>	Confirm physios and coaches have clear understanding of content	MH	Aug 20	
	Coaches	<ul style="list-style-type: none"><li>Club to assist physios and coaches with provision of relevant PPE (gloves, mask, face shield, aprons, sanitiser)</li></ul>	Ensure supplies are maintained and that equipment is being used as appropriate (observation)	MH	Ongoing	
	Physios					

